

Setting up Beldar Internet 56k service with Windows XP

1. Click the Start menu, and then click **Control Panel**.
2. In the Control Panel window, click **Network and Internet Connections**.
3. Click **Set up or change your Internet connection**.
4. The Internet Properties window appears. Click **Setup**.
5. The New Connection Wizard appears. Click **Next**.
6. On the next screen, click **Connect to the Internet**, and then click **Next**.
7. On the next screen, click **Set up my connection manually**, and then click **Next**.
8. On the next screen, click the first option, **Connect using a dial-up modem**, then click **Next**.
9. On the next screen, you will be asked for a name for the connection. Type **Beldar Internet**, then click **Next**.
10. Next, you will be asked for the telephone number; enter the telephone number for your area in the box. For Franklin and east, the number is usually **757-371-0027**. For Courtland and west, the number is usually **434-658-2027**. Once the number is entered then click **Next**.
11. Next, type your username and password in the appropriate boxes. Make sure your username ends with "**@beldar.com**" to look like **username@beldar.com**, then click **Next**.
12. On the last screen of the New Connection Wizard, check the box marked '**Add a shortcut to this connection to my desktop**' then click **Finish**.
13. Double-click the connection icon on the desktop.
14. Click the **Dial** button to connect to Beldar Internet.

NOTE: The old telephone number in Franklin (**757-569-7601**) is still a working number. If you use this number, make sure you remove the "**@beldar.com**" from your username login field, so that it looks like just "username" NOT **username@beldar.com**.

Setting up Beldar E-Mail with Windows XP (Outlook Express)

1. Click on the icon for **Outlook Express**. This can be found either on the desktop or within the Start menu.
2. If you do not see an account wizard come up the first time you load Outlook Express, click on **Tools**, then **Accounts**. Then click on the button **Add**, then **Mail**.
3. First type in your name and click next, followed by your e-mail address.
4. You should now see the e-mail server settings screen. At the top, make sure it says 'My Incoming Mail server is a **POP3** server'.
5. For the incoming e-mail server, you should type **pop3.beldar.com**,
6. For the outgoing e-mail server, you should type **smtp.beldar.com**, then click next.
7. Now you will be asked for your account name and password. The account name should already be filled in. You will need to add "**@beldar.com**" to it so that it looks like your email address. Type in your password and click next.
8. This should end the account setup wizard.
9. You will need to go back to **Tools**, then **Accounts**. Then click on the button **Properties**. Then go to the **Servers** tab and place a check in the last check box "My Server Requires Authentication" for the Outgoing server. Then close all and you are done.